

# D1 Student Record Request



**Parents:** To be filled out and given the school your child currently attends.

**School:** Please send the document listed below directly to Black Forest Academy

This document is an official authorization given by the parents or legal guardian of:

<b>Family Name</b>	<b>Legal Name</b>
<hr/>	
<b>Date of birth</b>	
<hr/>	
<b>Address</b>	
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<b>Grades attended in the school</b>	
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<b>Dates attended from</b>	<b>to</b>
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for release of school records listed below:

- All official transcripts (with stamp/seal)
- Recent progress reports
- Standardized test scores
- Student health records
- Immunization record
- Discipline records (if any)
- Psychological test results (if any)
- Learning disabilities test results (if any)
- Current Individual Education Plans (IEPS), 504 Plans, or other educational assistance plans (if any)
- Reading/Language records (if any)

The undersigned authorize you (the school) to send Black Forest Academy all available documents.

<b>Name</b>	<b>Date</b>
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► **Signature of Parent/Guardian**

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Please send the documents to Black Forest Academy by one of the following means:

Mail:	Black Forest Academy Admissions Postfach 1109 79396 Kandern Germany
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Fax:	+49 (0)7626 8821
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E-mail:	admissions@bfacademy.de
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