

Application Instructions

BFA Online Learning



Dear Student and Parents,

We thank you for your interest in Black Forest Academy. The Academy has a distinctly Christian philosophy of education, which strives to develop students intellectually, spiritually and socially. The program emphasizes a Christian worldview in which values, beliefs and attitudes are rooted in biblical teaching. We believe our educational program develops a biblical perspective on life so students can fulfill God's purpose for their lives personally and vocationally.

This document contains the application packet for enrolling in BFA's online schooling program. This packet consists of the sections listed below. If any of the sections are missing, please notify the BFA office and it will be sent to you immediately.

Application *BFA Online*

- 1. Student Application
- 2. Parents' Questionnaire
- 3. Student's Questionnaire
- 4. Student Record Request Form (to use only if you need it)

Please complete and give to the appropriate official at your current school.

The academic records from the previous year and a current report card must be sent with the application. Also, an official transcript for high school students must be received for the application to be processed.

Application Process

All forms and questionnaires should be returned to the following address.

Black Forest Academy
Admissions
Postfach 1109
79396 Kandern, Germany
Fax +49 (0)7626 8821
E-mail admissions@bfacademy.com

Grade placement

Will be determined by:

1. Credits earned and needed for graduation.
2. The official documents provided.
3. The professional judgment of our Guidance Department, teachers and principals.

For more information or if you have any questions please contact us at admissions@bfacademy.com or +49 (0)7626 9161 0.

Application Fees

This application will not be processed until the application fee of 100€* is received by BFA. This sum may be enclosed with the application or sent to:

Volksbank Dreilaendereck
Filiale Kandern
Hauptstrasse 23
79400 Kandern - Germany
BLZ 6839 0000

Konto / Account: 1089862 JanzTeam e.V. abt. BFA
IBAN: DE82 6839 0000 0001 0898 62
BIC / Swift Code: VOLO DE66

* www.bfacademy.com/online/fees

bfacademy.com

Student Application

Student Information	
Family Name	
First / Middle Names	
Birth Date <small>(dd,mm,yyyy)</small>	
Birth Place	City
	State
	Country

Male Female

Family Information			
Family Name		Mother's First Name	
Father's First Name		Citizenship	
Citizenship		Occupation	
Occupation		Maiden Name	

Address and contact			
Street		Home Phone	
City		Work Phone	
Postal Code		Fax	
Country		Years	Cell Phone
Sensitivity*	Yes No	E-mail (Parents)	
*Is there a specific method of communication BFA should use when corresponding with you while in this country?		E-mail (Student)	
		Skype	

Previous Schools Attended
 Official school transcripts are required for enrollment in Grades 9 through 12. Academic records from the previous year and a current report card must be submitted with application.

Years	Grades	School Name	City and Country	Language of instruction

Grade level you are applying for: Freshman Sophomore Junior Senior

Other information		
Your first awareness of BFA was through		
Parent of BFA Student	Mission Home Office	
BFA Student	BFA Staff Member	
BFA web site	Corporate Personnel Office	
Do you have a sibling already attending BFA? Yes No		
If yes, name of the oldest sibling attending BFA:		
Other Siblings	Name	Birthdate (dd, mm, yyyy)

Handicaps or difficulties
<p>Check box and explain below if your child has any educational difficulties that may affect his/her performance in the online environment.</p>

Church information	
Name of Church	
Church Address	
Denomination	
Pastor's Name	

DECLARATION BY PARENTS: I/We have carefully read the BFA Online Learning Policies and Procedures* and have discussed it with our child. We agree to support teachers and staff in the training and education of our child. We will assume the financial obligations for our child's education according to the BFA Online fee structure*, while understanding that BFA reserves the right to increase fees annually and charge late fees on unpaid fees.

* www.bfacademy.com/online/pnp
 * www.bfacademy.com/online/fees

▶ Signature of Father/Guardian	Date
▶ Signature of Mother/Guardian	Date

Parents' Questionnaire

To be jointly completed by parents. The following questions are useful in helping you, as parents, to consider the implications and goals of using *BFA Online* for this phase of your child's education.

Student's Name	Nickname	Age

Describe the relationship between you and your child.

Father

Mother

Why would you like your child to pursue BFA online schooling program?

What are the circumstances surrounding your decision to use BFA online schooling program?

What are your major expectations regarding your child using BFA online schooling program?

What are your major concerns regarding your child learning online?

What supervision will you be able to provide to help keep your child on schedule with their classwork?

What special gifts or abilities have you been seeking to develop in your child?

Rate your child from 1 to 5 in the following areas (1 is low, 5 is high)	1	2	3	4	5
Self-discipline in academics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect for authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decision making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect accorded by peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-image	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spiritual maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline in leisure time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizational skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease in relationships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
World awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Rate your child's English abilities	Fluent	Average	Below Average	Poor
Spoken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Above Average	Average	Below Average	Poor
Reading Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment on English ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

▶ Signature of Father/Guardian

Date

▶ Signature of Mother/Guardian

Date

Student's Questionnaire

To be completed by the student.

Student's Name	Nickname	Age

Rate yourself from 1 to 5 in the following areas (1 is low, 5 is high)	1	2	3	4	5
Self-discipline in academics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect for authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decision making	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respect accorded by peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-image	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spiritual maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline in leisure time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizational skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ease in relationships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
World awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

► Signature of student

Date

Student Record Request



For parent to submit to the school your child currently attends.

This document is official authorization given by the parents or legal guardian of:

Last Name _____ **First Name** _____

Date of birth _____

Address _____

Grades attended in the school _____

Dates attended from _____ **to** _____

for release of school records listed below:

- All official transcripts (with stamp/seal)
- Recent progress reports
- Standardized test scores

Please send the documents listed to:

Black Forest Academy
Admissions
Postfach 1109
79396 Kandern
Germany

or

admissions@bfacademy.com

The undersigned authorize you (the school) to send Black Forest Academy all available documents.

Name _____ **Date** _____

▶ **Signature of Parent/Guardian** _____